

Budget Advisory Committee
Town of Temple
September 12, 2007 meeting minutes

BAC members attending: Mike Darnell, Ben Tirey, Shawn Smith, George Willard
Also attending: Tim Fiske, Steve Andersen

Meeting convened 7:05 p.m. by Darnell, Chair

BAC meeting minutes of 8/22/07 were reviewed and approved.

Discussion w/ Tim Fiske, Road Agent, about Highway Dept. budget to date; 62% spent as of 8/22/07 report, entries through July only. Question about Comcast service for 3 months: used for monitoring weather reports for Jaffrey/Peterborough area, used for monitoring progress/end of snowstorms. January 23, 2007 tank repair by Draper Energy: Tim wasn't familiar with the expense.

2008 Highway Budget projections:

\$60,000 asphalt/paving; \$119,350 labor (based on 3% incr.); \$16,000 overtime (3% incr.);
? health ins. set in Nov. (\$26,000 min.); \$8,000 Soc. Sec.; \$2,000 Medicare; \$1,700 telephone/pager;
\$450 electricity; \$400 propane; \$16,000 maintenance; \$10,000 subcontractors;
\$700 dues; \$500 training; \$9,000 supplies; \$100 office supplies; \$200 postage; \$1,000 repairs;
\$38,000 sand & gravel; \$1,500 signs (2008: \$2,000 warrant article to change road signs to 9" high
lettering; to be completed by 2011); \$2,500 culvert pipe; \$8,000 snow subcontractors; \$60,000
driveway snow plowing; \$17,000 salt
TOTAL: \$398,400

Proposals for cost savings by road agent: try crack filling, bridge work to be in-house.
2008 warrant article: \$30,000 for Bridge Capital Reserve Fund + road sign art. above.

Cemetery Budget, 2008 per Tim Fiske, cemetery supervisor: same as 2007 +/-.

Fire dept. 2008 Budget: to be same as 2007 or lower, per Will Wildes. Don Kraemer & Will are working on the budget.

Draft policies for Financial Policies & Procedures Manual: Fraud Policy reviewed.
Corrective/disciplinary action: needs to cover elected officials. Assets definition: add equipment & supplies.

Conflict of Interest Policy draft: based on Brookline's.

Meeting adjourned 9:05 p.m.

Submitted by: Ben Tirey, BAC minute taker