

Budget Advisory Committee
Town of Temple
October 10, 2007 meeting minutes

BAC members attending: Mike Darnell, Ben Tirey, John Pierce, George Willard
Also attending: Deb Harling, Jeannie Whitcomb, Tedd Petro, Alan Pickman

Meeting convened 7:05 p.m. by Darnell, Chair

BAC meeting minutes of 9/26/07 were reviewed and approved as amended.

Bill Ellis, Library Trustee, will not be attending tonight's BAC meeting.
Reviewed Town expenses as of 10/9/07.

Deb Harling filled in some items for 2008 (proposed) budget. Fire Dept. & Highway Dept. 2008 budgets are from those depts. Fire Dept. budget is same as 2007. Deb H.: Cemetery Maint. Soc. Sec. & Medicare line items are for cemetery labor (under Cemetery Maintenance line item - wages only).
Town Clerk: Town Clerk/Tax Collector March 2007 phone bill is for state required telephone at Town Hall during elections (to be reimbursed by State).

Tried to review Town Admin. YTD expense account: illegible, no review. No questions on 2008 budget.
Deb H.: 2007 phone expense will be overbudget. There will be increases in "some of the stuff". Proposed 2008 increases based on 2007 increases pro-rated. Seminar increase is for Office Assistant training.
Reviewed Tax Collector budget YTD: postage is pre-paid & should last through end of 2007.
Deb H. prepared the Moderator's 2008 budget.
Reviewed 2008 budgets for Town Meeting, Voter Registration & Election Administration, & Tax Collecting.
Reviewed 2008 budget for Information Systems: Software & Software Support increased due to 2007 overbudget expense. There were no hardware problems in 2007. Hardware is 5 years old. Selectmen's office is waiting for recommendations for upgrades from Ed Holz.
Reviewed Treasurer's 2008 budget prepared by Admin. Asst.: bank charges include cost of returned checks (\$7 ea.); anticipate Deputy Treasurer 2008 training will be necessary.
Reviewed Town Clerk 2008 budget: phone cost increase based on 2007 YTD. Postage prepaid to 12/31/07.

Review of Recreation 2008 budget: same as 2007 per Recreation Commission.
ZBA 2008 budget: 2007 expenses were low; John Pierce (Chair): 2008 budget same as 2007.
BAC 2008 budget: keep the same at \$500.
Conservation Comm. 2008 budget: same as 2007 per Lincoln Geiger, Chair.
Planning Board 2008 budget: Deb H. recommended printing/advertising & postage increase due to 2007 overbudget expense.
Deb H. indicated that Historic District Comm. and Economical Energy Comm. will submit 2008 budgets.

Discussion of departments and boards yet to submit 2008 budget proposals.
Discussion of 2008 Police Coop. Dept. budget. Why large increase in telephone & dispatch? BAC should get worksheet/account for telephone.

Meeting adjourned 8:50 p.m.

Submitted by: Ben Tirey, BAC minute taker