

**TOWN OF
TEMPLE, NEW HAMPSHIRE**

DRAFT MINUTES

CAPITAL IMPROVEMENT COMMITTEE

Meeting held on November 20, 2006

Committee present: Sherry Fiske, Doug Heck, Alan Pickman, Dave Martz
Absent: Shawn Smith, Paul Martin

Call to order by S. Fiske at 7:45 p.m. in Road Agent's office

Minutes: Motion by A. Pickman, 2nd by D. Heck to accept minutes of 10/16 as amended. Voted affirmative.

CIP spreadsheet and narrative:

The committee agreed the spreadsheet was ok as is for final printing. The narrative was discussed at length. The tax breakdown figures need to be added to the table on page 2. P. Martin has this information. Consensus was to leave the suggestion that the retired police cruiser be passed to the animal control department. Discussion followed on adding building maintenance items to the CIP in the future. The committee believed the project proposal form may not work for the Friends of Temple Town Hall and they would rather see the long term plan with proposed funding. The form did not seem appropriate due to the nature of the project. The committee also discussed the creation of Capital Reserve Funds for various items in town. Recommendations may be made in this area in the future. It was agreed to make 100 copies of the plan this year. P. Martin and D. Martz will take care of this step and notify others if they need assistance. The Board of Selectman approved using the town copier.

Town Report: After some discussion it was agreed that if P. Martin is willing, he would write the one page summary for the town report. A. Pickman will modify the spreadsheet so it can be included as well. P. Martin can use email to the board for comments/suggestions on the summary.

Town Meeting: The committee agreed it would be appropriate if S. Smith, as chairman of the committee, present a brief summary of the accomplishments of the group this year, at town meeting. Members can email suggestions/ideas to him if needed.

To Do List: A. Pickman – modify the spreadsheet for inclusion in the Town Report.

P. Martin – add missing figures on pg. 2 of narrative and create final copy for inclusion in town report and to create hard copies.

Next meetings: No more meetings planned for this year.

Motion by A. Pickman, 2nd by D. Martz to adjourn at 9:00 p.m.

Minutes submitted by Sherry Fiske