

**TOWN OF
TEMPLE, NEW HAMPSHIRE**

FINAL MINUTES

CAPITAL IMPROVEMENT COMMITTEE

Meeting held on November 12, 2007

Committee present: Sherry Fiske, Alan Pickman, Shawn Smith, Paul Martin, Dave Martz, Doug Heck

Call to order by D. Martz at 7:35 p.m.

Minutes: Motion by S. Smith, 2nd by P. Martin to accept minutes of 11/5/07 as written. Voted affirmative.

Discussion with Friends of Temple Town Hall (FTTH): Connie Kieley presented drawings, a draft budget worksheet, a description of the work and a timeline for the Town Hall project and explained that the FTTH is seeking Capital Improvement Committee support for a warrant article for \$150,000.00 this year. Discussion followed on unknown items and that current estimates could be low depending on what is found during construction. D. Heck asked what impact the \$150,000 requested amount would have on the timeline presented. Connie explained it would all be spent within 1 year. The FTTH expects to have professional estimates in time for town meeting in March. FTTH is not sure how long the interior of the hall would be torn up. They anticipate the addition to the Town Hall being complete by the end of December 2007. S. Fiske believes the \$150,000 request is too much money to ask for. Connie said the justification is based on a town survey the FTTH did years ago. S. Smith asked if the International Building Code is being followed and if the State Fire Marshal would be approving the project. Connie said the Fire Marshal was not required and the architect would be sure everything meets code. FTTH was questioned on how long the New Hampshire Division of Historic Resources (NHDHR) would take to approve various phases of the project. Connie said it would not take much time. No specifications would be sent to NHDHR, just construction documents for approval. S. Smith asked if the project could be phased. Connie said the contract needs complete funding as one job. She believes a better job is received if the project is done as a whole. S. Smith was concerned about the money asked for but stated that the CIP had enough information to include the project in the plan. P. Martin asked what the cost per sq. ft. for the project is. The calculation was \$191 per sq. ft. Honey Hastings asked if every project brought before the Committee was required to have drawings, etc. A. Pickman stated any project of this magnitude would be required to show documentation. He said the drawings presented were over 2 years old and therefore not very exact. Repetitious discussion followed on costs, scope of work, use of building and what happens if the project doesn't get completed.

Spreadsheet discussion: Motion was made by S. Smith to recommend a warrant article not to exceed \$150,000 be made to the Board of Selectmen for the Town Hall project, 2nd by D. Heck. Motion passed. Motion by S. Smith to move the cemetery expansion funding out 1 year, 2nd by P. Martin. Motion passed. Motion by S. Smith to recommend capital improvements that total \$268,062, as per spreadsheet, to the Board of Selectmen. 2nd by P. Martin. Motion passed. Motion by S. Smith that the spreadsheet is complete as is (see attached), 2nd by P. Martin. Motion passed.

Next meeting: Dec. 3, 2007, 7:30 p.m. at Municipal Building.

Motion by S. Smith, 2nd by P. Martin to adjourn at 9:30 p.m.
Minutes submitted by Sherry Fiske