

**TOWN OF
TEMPLE, NEW HAMPSHIRE**

FINAL MINUTES

CAPITAL IMPROVEMENT COMMITTEE

Meeting held on Sept. 29, 2008
At the Town Hall Annex

Committee present: Alan Pickman, Sherry Fiske, Dave Martz, Doug Heck, Connie Kieley
Absent: Shawn Smith, Paul Martin
Guests: Tedd Petro, John Kieley, Kathy Fedorka, Bill Ellis, Chief Jim McTague

Call to order by D. Martz at 7:37 p.m.

Police Department: D. Martz asked Chief McTague if he had any changes to the Capital Improvement Plan for the Police Dept. Chief McTague said the everything was on schedule with the next cruiser due to be replaced in 2010. He said the 5-year contract with Greenville was renewed in 2007 and he had no changes to make. C. Kieley asked if the Police station upgrade should be removed from the plan. Chief McTague said it was a reminder to townspeople of potential costs if the contract changed. C. Kieley questioned the insulation in the Police station. Chief McTague said there wasn't much. D. Martz asked if heating the station was part of the budget, Chief McTague said yes.

Ambulance: Tedd Petro spoke on the ambulance service and the intent to contribute toward the purchase of a new ambulance. Discussion followed on possible terms of this purchase. A. Pickman said if it's not owned by Temple, it wouldn't need to be included on the Capital Improvement Plan (CIP). T. Petro said it would not be owned by Temple. Discussion followed.

Town Government: J. Kieley reported that the Municipal Building needs a roof. It leaked this year and was patched. J. Kieley will email the energy audit report to C. Kieley, A. Pickman and D. Martz for review. A. Pickman will provide a spec sheet on roof replacement to the Board of Selectmen (BOS). Energy efficiency and insulation discussion followed. J. Kieley will report back to the committee on 10/27 with BOS requests. Replacement of the east and south facing sides of the library roof were discussed.

J. Kieley spoke on the Emergency Management Plan recommendation for generators. The BOS plan to apply for grants to buy them but think it should be included in the CIP. The committee discussed including it in the narrative but not the spreadsheet and a cost of \$35,000.00. Discussion followed.

S Fiske asked J. Kieley about the existing CIP items for Town Government. Item (a) regarding purchase of Skladany Land may be removed from the plan. Item (b) is on-going. Item (c), (d) and (e), the Selectmen will report back to this committee with recommendations except the photocopier which may remain as is.

Library: Librarian Kathy Fedorka said the current CIP for a library addition could stay as written. The Trustees were not requesting an addition this year, due to the economy, but would hope for one in the near future. B. Ellis showed a sketch of a possible addition plan for future use (approx. 21 x 30). C. Kieley suggested the library offer a 15-20 year plan to the committee. J. Kieley spoke on money needed to study the addition proposal and hire an architect.

Discussion followed on repair of the library roof. D. Heck suggested that roof projects be kept separate from energy projects.

Recreation: No representative from the Recreation Commission attended this meeting. D. Martz will look into future attendance and/or recommendations from the Commission.

D. Heck resigned as secretary. Motion by D. Heck to nominate S. Fiske as secretary, 2nd by A. Pickman. Voted affirmative. Motion by D. Heck to appoint S. Fiske as secretary, 2nd by D. Martz. Voted affirmative.

Minutes of Sept. 8 meeting: Motion by D. Martz, 2nd by S. Fiske to change the last paragraph wording "*The consensus*" to read "*Discussion*". Voted affirmative. Sentence now reads "Discussion was to leave the 2nd pumper in the narrative but not in the spreadsheet." Motion by C. Kieley to add extensive changes to the minutes. No 2nd. Motion by D. Martz to table acceptance of the Sept. 8 minutes until the next meeting, 2nd by A. Pickman. Voted affirmative.

Motion by A. Pickman, 2nd by D. Heck to adjourn at 9:26 p.m. Voted affirmative.

Next meeting is scheduled for 10/6/08 at 7:30 p.m. in the Municipal Building for a work session. For amendments and/or acceptance of these minutes, please see the following meeting minutes. For a complete copy of attachments, please see hard copy at the Municipal Building or Library.

Minutes submitted by Sherry Fiske.

**TOWN OF
TEMPLE, NEW HAMPSHIRE**

CAPITAL IMPROVEMENT COMMITTEE

The CIP will meet Monday 09/029/2008 at 7:30 in the Town Hall Annex

The Agenda:

1. Present: ___ Shawn Smith ___ Alan Pickman ___ Sherry Fiske
 ___ Dave Martz ___ Doug Heck ___ Paul Martin
 ___ Connie Kieley

2. Approval of minutes of last meeting

3. The CIP is to meet with representative(s) of the Recreation Department.

4. The CIP is to meet with representative(s) of the Police Department.

5. The CIP is to meet with representative(s) of the Library Department

6. The CIP is to meet with representative(s) of the Town Government

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7. Next Meeting – 10/06/2008 (Work Session)

Dave,

At the BOS meeting tonight I reminded them of the desire of the CIP to meet with a rep of the Town Government. John will be coming in on the 29 on behalf of the Town Government. Tedd would also like to come in at some point to discuss the ambulance. It could be on that date or another of your choosing. The BOS is meeting again next Tuesday and I could confirm Tedd's availability.

Also, is it possible to get a copy of the final minutes as approved and will you be posting the agenda on the website?

Connie

Psssst...Have you heard the news? There's a new fashion blog, plus the latest fall trends and hair styles at StyleList.com.

(<http://www.stylelist.com/trends?ncid=aolsty0005000000014>)

I have not sent anything regarding the CIP minutes to the website. The BOS minutes I sent and the P.B. minutes that Betsy sent had not been put on the website the last time we looked.

Debbie

From: Clamor2248@aol.com [mailto:Clamor2248@aol.com]
Sent: Wednesday, September 24, 2008 11:32 AM
To: dh10@comcast.net; templebos@comcast.net
Cc: smithsha@nashua.edu; sfiske1@juno.com; fourwinds@monad.net; doug@heckswelding.com; apickman@comcast.net
Subject: Re: CIP Agenda for the meeting of 09/29/2008 -- the meeting will be in the Town Hall Annex at 7:30

Dave,
Just a heads up. Doug (or Debbie?) seems to have inadvertently sent the draft minutes of the last meeting instead of the approved minutes to the website. Also wanted to note that Tedd will be coming in to talk about the ambulance and John will be the spokesman for Town Government.
Connie

Looking for simple solutions to your real-life financial challenges? Check out WalletPop for the latest news and information, tips and calculators.
(<http://www.walletpop.com/?NCID=emlcntuswall00000001>)

Connie suggested it and has a key. For this meeting, it will be less congested (we have 4 groups coming in)

Dave

----- Original Message -----

From: <sfiske1@juno.com>

To: <dhm10@comcast.net>

Cc: <templebos@comcast.net>; <smithsha@nashua.edu>; <sfiske1@juno.com>; <fourwinds@monad.net>; <doug@heckswelding.com>; <clamor2248@aol.com>; <apickman@comcast.net>

Sent: Wednesday, September 24, 2008 5:43 PM

Subject: Re: CIP Agenda for the meeting of 09/29/2008 -- the meeting will be in the Town Hall Annex at 7:30

> Why are we meeting in the annex? Do you have a key? FYI, we don't have
> draft and final minutes, we just have minutes. Amendments are shown on
> the following meeting minutes if anyone is interested.

> Thanks,

> Sherry

>

>

> On Tue, 23 Sep 2008 17:03:23 -0400 "Dave Martz" <dhm10@comcast.net>

> writes:

>> Reminder we have a meeting on this coming Monday. The agenda is

>> attached.

>>

>> Thanks, Dave

>> 603-801-7534

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> Click to reduce wrinkles, increase energy and drive - anti-aging.

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> <http://thirdpartyoffers.juno.com/TGL2141/fc/loyw6i3mQmvK3k2FEVjmIAEjKOQLpG2V1UzZ3uGm35nCG53UxdI2Fq/>

I have a key and If Dave ask Debbie I am sure he can get one too. The BOS Policy is that Chairs of Committees may have a copy of the key for access to the annex meeting rooms.
Connie

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(<http://www.walletpop.com/?NCID=emlcntuswall00000001>)

I thought it would be helpful if you all if you had time to consider these suggested changes to the minutes of 9-8-08.

This is for discussion at the 10/6 meeting.

Connie

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(<http://www.walletpop.com/?NCID=emlcntuswall00000001>)

**TOWN OF
TEMPLE, NEW HAMPSHIRE
MINUTES
CAPITAL IMPROVEMENT COMMITTEE**

Meeting held on Sept. 8, 2008

Committee present: Alan Pickman, Sherry Fiske, Dave Martz, Doug Heck, Paul Martin, Connie Kieley

Absent: Shawn Smith

Call to order by D. Martz at 7:41 p.m.

Meeting Minutes of June 23, 2008: Motion by C. Kieley to add, that she was to contact the town government and *the library*, 2nd by D. Martz. Voted affirmative. Motion by S. Fiske to accept 6/23/08 minutes as amended, 2nd by A. Pickman. Voted affirmative.

D. Martz explained the agenda was revised because the Police had a schedule conflict and will meet with the committee on 9/29/08 and the animal control dept. have no changes to report this year.

Fire Department: Chief Mike Connolly and Engineers Rich Beringer, Will Wildes and Don Kramer were present.

Chief Connolly suggested replacing the existing Fire Pumper. He explained they are presently trying to obtain a Federal Grant to help pay for a new Fire Pumper, which would replace the existing 1993 Pumper. This process may take a few years and the town would need to cover a portion of the cost. Generally Federal Grants like this are a 90/10 split and the town may want to consider a Capital Reserve Fund for its portion. This type of Grant can only be used to replace a truck, not to add one to the service. *Dave M. discussed their need for a second pumper.*

Discussion followed R. Beringer spoke to their request for a Second Fire Pumper. C. Kieley asked Beringer if the second pumper was discussed at a BOS meeting. C. Kieley stated that she believed after Beringer's meeting with the BOS the issue of a second pumper had been dropped.

They believe the other equipment in the plan (i.e. brush truck and tanker), are ok as is.

Cemetery: Cemetery Supervisor Tim Fiske wants to see what other major expenses the town has this year before making any recommendations on Cemetery needs.

Highway: Road Agent Tim Fiske reviewed the current plan. He believes the 1979 Grader will need replacement. It is currently scheduled for 2009. He will get a cost so the board can discuss this at a future meeting. Other highway equipment was ok as is. T. Fiske suggested a committee to study the Skledany land for future town use. Discussion followed on *the cost of a wetlands study and* whether the highway department could be moved in the future and how.

General discussion followed. D. Heck spoke on the ambiguity of Fire Dept. needs. The consensus was to leave the 2nd pumper in the narrative but not in the spreadsheet.

Motion by S Fiske, 2nd by A. Pickman to adjourn at 9:00 p.m. Voted affirmative.

Next meeting is scheduled for 9/29/08 at 7:30 p.m. with the library, town government and police.

Minutes submitted by Sherry Fiske.

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Deleted: Chief Connolly

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