

**TOWN OF
TEMPLE, NEW HAMPSHIRE**

FINAL MINUTES OF THE PUBLIC MEETING

BOARD OF SELECTMEN

Meeting held on the 8th of May 2007

Board members present: T. Petro, S. Fiske, J. Kieley

Call to Order by T. Petro at 6:41 p.m.

Approval of prior minutes:

Regular Business

1. Subject: Move by Petro to enter non-public session under RSA 91-A:3, II (e) – litigation, second by Fiske and voted in the unanimous affirmative. Out of non-public session at 7:00 p.m.

2. Subject: Jon Duhamel, Assessor with Avitar Associates, and Sam Greene, State of NH-DRA Monitor, met with the Board to introduce themselves. Duhamel explained the general assessing contract and the 5-year cyclical contract. Duhamel also informed the Board that the data verification for 2007, which is part of the cyclical contract, would begin in the summer of 2007. The data verification includes 25% of the properties. Greene explained to the Board that the DRA oversees the Assessors. After data verification the DRA would pick a sample of the properties looked at and visit those properties to determine the accuracy of the information supplied to the Town by the Assessor. Greene reviewed the equalization ratio with the Board and explained the State Assessment Certification process. Duhamel & Greene confirmed that Temple would not need to do a statistical update in 2007. Kieley asked about inventory forms. Greene stated that approximately 25% of the towns still use inventory forms, usually the smaller towns without full time assessing staff.

3. Subject: Tim Fiske, Road Agent, met with the Board to discuss the damage done during the April Nor'easter and the FEMA disaster reimbursement process. T. Fiske asked Representative Jennifer Daler if the State of NH had determined what percentage of the disaster funds they would pay after the 75% paid by FEMA. Daler explained the information she had available relative to the FEMA funding. Kieley asked T. Fiske for his best estimate of the damage costs now that the clean-up work has started. T. Fiske estimated that without the bridge on Memorial Hwy. the cost is between \$75,000 and \$100,000. T. Fiske stated that the Board would need to consider whether the bridge on Memorial should be re-built or replaced. T. Fiske also informed the Board that there are problems with the road grader. He is in the process of trying to determine what the problem is.

Items in italics are action items

Items in Bold are for discussion at a future meeting.

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4. Subject: NH State Representative Jennifer Daler met with the Board to introduce herself. Daler informed the Board that the Committee she serves on is the Health & Human Services and Elderly Affairs Committee. Kieley asked Daler about the status of educational funding. Daler explained that the House had passed a definition of “adequacy”; this bill will now go before the Senate.

5. Subject: Honey Hastings gave the Board an update on the activities of the Friends of Temple Town Hall (FTTH). Hastings informed the Board that Architect Monahon is preparing a scope of work for the interior finish to the addition on the Town Hall. Bill Harper of West Rindge Builders has agreed to complete the punch list items. FTTH will hold its annual Membership Meeting June 9, 2007 at 10:00 am. FTTH requested verification that the HUD funds are available. Discussion occurred regarding the use of alcohol on town property, the Administrative Assistant would try to clarify whether the Fire Chief or the Police Chief has jurisdiction.

6. Subject: Kathy Nolte, Town Clerk and Jeanne Whitcomb, Deputy Town Clerk met with the Board to discuss the Deputy Town Clerk position. Nolte suggested to the Board that Bernadette Desmarais be appointed as Deputy Town Clerk and requested that Jeanne Whitcomb be a “clerk” for the motor vehicle registrations. Discussion centered on Whitcomb being able to fill in to process motor vehicle registrations on short notice. Both Nolte and Whitcomb informed the Board that the State of NH-DMV does not have a problem with this arrangement. Petro suggested that Whitcomb continue as the Deputy Town Clerk and that Desmarais be hired as a Motor Vehicle Clerk. Desmarais would be paid \$11.00 per hour and fees would be retained in the general fund when Desmarais worked. Whitcomb will continue as Deputy Town Clerk and receive payment of fees when she works. Move by Petro to hire Desmarais as a Motor Vehicle Clerk at \$11.00 per hour and the process payment from the Deputy Town Clerk line item for the year 2007, second by Kieley and voted in the unanimous affirmative.

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7. Subject: Reviewed and signed vouchers.
Reviewed restated agreement with the Town of Wilton for the Recycling Center. This agreement will be held until the May 22, 2007 meeting.
Reviewed and signed the technical assistance agreement with Southwest Region Planning Commission for the Hazard Mitigation Plan. Petro signed the agreement as Chairman, Kieley signed as the witness.
Reviewed and signed the grant agreement with the State of NH for the update of the Emergency Operations Plan. Petro signed as Chairman.
Reviewed and signed an occupancy permit for Brooke Leasing, M 08 L 007-7.
Reviewed a note from Joe Cournoyer, Fire Warden, suggesting that an invoice be sent to Torin Finser for a brush fire on his Kendall Rd property that occurred May 5, 2007. Move by Petro to invoice Torin Finser for the May 5, 2007 brush fire, second by Kieley and voted in the unanimous affirmative.
Reviewed a letter from John Pierce, Chairman of the ZBA, requesting the Board's authorization for the ZBA to meet with Attorney Drescher to discuss the zoning ordinance. A suggestion was made that the Board of Selectmen, Planning Board and ZBA have a joint meeting before any Board speaks to the Attorney regarding the zoning ordinance. The Board requested a copy of the 11/06 letter from Attorney Drescher to the ZBA.
Reviewed and signed an application for permit to build for Ken Sullivan, M 08 L 002-3-8 – sunroom.
The Board approved the Administrative Assistant's attendance at the NHMMA conference to be held June 20-22, 2007.
Discussion about the purchase of a postal bulk rate permit. Petro will investigate further on the bulk rate permit.
8. Subject: Move by Kieley to adjourn, second by Petro. Meeting adjourned at 8:55 p.m.

Respectfully submitted by Debra Harling, Administrative Assistant.