

**TOWN OF  
TEMPLE, NEW HAMPSHIRE**

**FINAL MINUTES OF THE PUBLIC MEETING**

**BOARD OF SELECTMEN**

**Meeting held on the 10<sup>th</sup> of July 2007**

Board members present: T. Petro, S. Fiske, J. Kieley

Call to Order by T. Petro at 7:01 p.m.

Approval of prior minutes: Move by Petro to approve the 6/26/07 minutes as amended, second by Kieley and voted in the unanimous affirmative. Move by Fiske to approve the 6/26/07 non-public minutes as written, second by Petro and voted in the unanimous affirmative.

**Regular Business**

1. Subject: Paul Martin, Four Winds Community, met with the Board to present a building permit application to finish a portion of the basement area in the new house. Martin explained that a guest room, therapy room, recreation room, bathroom and storage area would be housed in the basement. The guest room would only be for occasional use by family or friends of the residents. The Board approved the building permit application. Martin paid the permit fee of \$223.20 by check #6044.
2. Subject: The Board met with Shannon Kelley, an applicant for the Treasurer position. The Board had previously reviewed Mrs. Kelley's letter of interest and resume. The Board questioned Kelley about her experience and asked if she would be interested in the Deputy Treasurer position if Nancy Woods continued as Treasurer, Kelley answered in the affirmative. The Board also asked if Kelley were appointed to either position would she consider running for the Treasurer's position in 2008, Kelley answered in the affirmative.
3. Subject: The Board met with Wendy Drouin, an applicant for the Treasurer position. The Board had previously reviewed Mrs. Drouin's letter of interest and resume. The Board questioned Drouin about her experience and asked if she would be interested in the Deputy Treasurer position if Nancy Woods continued as Treasurer, Drouin answered in the affirmative. The Board also asked if Drouin were appointed to either position would she consider running for the Treasurer's position in 2008. Drouin answered in the affirmative.

*Items in italics are action items*

**Items in Bold are for discussion at a future meeting.**

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4. Subject: The Friends of Temple Town Hall (FTTH) met with the Board to present its monthly update on activities. The Administrative Assistant first informed the Board that one of the new windowpanes at the Town Hall had been broken. The A.A. also informed the Board that a phone call had been placed to Rick Davis, Director of the Circus Camp. The Board requested that the A.A. contact Jade Mortimer of Heartwood Restoration about repairing the windowpane. Dick Keuper informed the Board that 6 General Contractors looked at the Town Hall addition. Several sub-contractors have also looked at the addition. The Board requested that the A.A. post the 7/18/07 bid opening. Kieley informed the Board that he would be out of town from 7/14/07 through the end of July and would not be able to attend the bid opening or the 7/24/07 meeting. FTTH will meet with the Board at the 7/24/07 meeting to review questions that may arise from the bids. Honey Hastings informed the Board that the paperwork for the LCHIP grant needs to be submitted by 7/20/07. FTTH is the applicant for this grant and needs the signature of the Chairman of the Board on the grant acknowledgement form, as the Town of Temple is the owner of the building. Petro signed the acknowledgement form as Chairman.
  
5. Subject: Members of the Budget Advisory Committee (BAC) met with the Board to discuss the formulation of financial policies and procedures. Shawn Smith presented the Board with a possible outline to start the process. The A.A. will compose a memo to the Board and the BAC outlining current procedures for cash receipts. Petro requested that the BAC formulate specific questions for review.
  
6. Subject: Reviewed and signed vouchers.  
Reviewed a letter of interest from Gayle Richards for the Green Committee. Move by Fiske to appoint Gayle Richards to the Green Committee until 3/31/2008, second by Kieley and voted in the unanimous affirmative.  
Reviewed and signed the State of NH appointment for Tim Fiske as Deputy Health Officer.  
The Board discussed the preliminary Ambulance contract. Petro asked Fiske about the CRF mentioned in the contract and whether Temple and Lyndeborough would have representatives, similar to the Recycling Center Representative. Fiske will inquire about the Representatives.  
The Board reviewed a letter from the State of NH-DES regarding the Tyler property. The Board requested that copies be sent to the Tyler abutters.

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6. Subject: (Cont.) The Board reviewed the one audit proposal received from Vachon, Clukay and Associates. The A.A. will contact the Town of Swanzey and another current client. Kieley will review the proposal. Shawn Smith informed the Board that he would be interested in continuing on the CIP Committee. Move by Kieley to appoint Shawn Smith to the CIP Committee until 3/31/2010, second by Petro and voted in the unanimous affirmative.
- The Board reviewed a letter from Nancy Woods informing them that she would be willing to stay on as Treasurer until March 2008 and suggesting Shannon Kelley be appointed as Deputy Treasurer. Move by Fiske to appoint Nancy Woods as Treasurer until the March 2008 elections, second by Kieley and voted in the unanimous affirmative. Move by Fiske to appoint Shannon Kelley as Deputy Treasurer to March 2008, second by Kieley and voted in the unanimous affirmative.
7. Subject: Move by Fiske to adjourn, second by Petro. Meeting adjourned at 8:52 p.m.

Respectfully submitted by Debra Harling, Administrative Assistant.