

**TOWN OF
TEMPLE, NEW HAMPSHIRE**

**FINAL MINUTES OF THE PUBLIC MEETING
BOARD OF SELECTMEN
Meeting held on the 25th of September 2007**

Board members present: Sherry Fiske, John Kieley

Call to Order by Kieley at 7:00 p.m.

Approval of prior minutes: Move by Fiske to approve the 8/28/07 minutes as amended, second by Kieley and voted in the unanimous affirmative. Move by Kieley to approve the 9/11/07 minutes as written, second by Fiske and voted in the unanimous affirmative.

1. Subject: Kieley opened the one bid received from Sherry Fiske for the 2007 Town Report. The bid was for 650 copies \$40.00/folio page and \$37.00/cover page. Based upon the 2006 Town Report the estimated cost for the 2008 budget would be \$4280.00. A decision on acceptance of the bid will be deferred to the 10/9/07 meeting.
2. Subject: The Board reviewed the letter from Attorney Dwight Sowerby of Drescher & Dokmo, regarding the construction contract for the interior finish of the Town Hall addition. Kieley informed the Board that he had spoken to Sowerby regarding the documents that Sowerby had not reviewed, and after review they were determined to be appropriate. The Board requested that the Administrative Assistant contact Bill Harper of West Rindge Builders to determine the exact name of his company. The Board determined that the "owners representative" would be the Board of Selectmen and the contacts for this project would be Dick Keuper and Connie Kieley of the Friends of Temple Town Hall. Kieley explained Sowerby's recommendation about changing the arbitration clause to allow resolution of problems in the court system. The Administrative Assistant will contact Architect Monahon and Bill Harper regarding the suggested changes. If all parties agree to the changes a special meeting will be posted for 10/2/07 to sign the construction contract.
3. Subject: The Board reviewed the Auditor's letter of understanding from Vachon, Clukay and Co. The Administrative Assistant informed the Board that there is no firm date for the 2006 audit at this time. The information requested by the new auditors is being compiled. Kieley signed the letter of understanding to be returned to Vachon, Clukay & Co.

Items in italics are action items

Items in Bold are for discussion at a future meeting.

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4. Subject: The Board reviewed a letter of interest from Mary Beth Ayvazian for a position on the ZBA. The Administrative Assistant will contact the Chairman of the ZBA to request a letter of recommendation from that Board. The Board noted that a letter from the NH-DRA had been received approving the requested emergency expenditure for the road repairs and repair of the Memorial Hwy Bridge. The Board reviewed a letter from the Town of New Boston Climate and Energy Committee, this letter will be passed on to the "TEE" Committee. Reviewed and signed vouchers. Kieley questioned the Fire Department voucher. The Administrative Assistant will contact the Board of Fire Engineers and request that they attend the 10/9/07 meeting. The Administrative Assistant informed the Board that the first meeting of the Committee to update the Emergency Operations Plan (EOP) is scheduled for 10/10/07 at 3:30 p.m. Arnie Johnson from SWRPC will be the contact person for that agency. The Committee will consist of Tim Fiske, Road Agent; Mike Connolly, Fire Chief; Steve Harling, Emergency Manager; Jim McTague, Police Chief; John Kieley, Selectman; Debra Harling, Administrative Assistant; and Dick Benotti, Resident. The Board requested that the Administrative Assistant contact Tim Fiske, Road Agent, and schedule him to give an update on the progress of the Memorial Hwy Bridge at the 10/9/07 meeting. Reviewed and signed a building-permit application for Tom Rousseau, M 05 L 008 – deck. The Board reviewed the ZBA decision granting a variance for this deck as it is 24' from the lot-line. The Administrative Assistant informed the Board that the Brooke Leasing building permit is being held pending payment of past due taxes. Fiske requested that the A.A. make a copy of the "time-line" for budget preparation handed out at the budget workshop attended by Fiske, the BAC and the A.A. for Kieley and Petro. Discussion of the Sowerby letters regarding the Ambulance and Police contracts. Fiske explained that Wilton proposes a service contract for the ambulance. The draft contract was a hybrid of a service contract and a inter-municipal agreement. Kieley requested information on an on-going basis regarding the progress of the ambulance contract. Fiske will supply a signed copy of the letter from Sowerby regarding the ambulance contract. Both contracts will be discussed at the special meeting on 10/2/07.
4. Subject: Move by Kieley to adjourn, second by Fiske. Meeting adjourned at 8:23 p.m.

Minutes submitted by Debra Harling, Administrative Assistant

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